

École Marlborough School
Marlborough General Meeting Minutes
Thursday, February 25 – 6:30-8:00pm
West Building Staffroom



Attendance: Parents - Raghad Mimar, Silvia Giovanetti, Annette Ball, Carolyn Anderson, Sheetal Gupta, Sanaz Darban, Keerti Gupta, Mohammad Mousani, Atefeh Easkandari
PAC - Evangeline Jonnasson (meeting co-chair), Gadis Setiaputri (vice- chair), Victor Sihombing (Treasurer), Manami Calvo (co-secretary), Jimmy Lowe (co-secretary),
Regrets (PAC) : Zhanna Liksutina, Denise Brown (DPAC)
Marlborough Staff –Shelley Parks (Principal), Jeff Hutton (Head Teacher)

Agenda Items

Presenter

1) Introduction to PAC (Evangeline Jonnasson)

1. Meeting began at 6:40pm

2) Chair's Report (Evangeline Jonnasson)

1. Mrs. Lazaruk submitted \$1985 for reimbursement for Wish List.
2. PAC donated \$600 to a family that lost their home in a fire before Christmas.
3. PAC donated 13 gift cards to families in need. One family graciously returned the gift card.
4. Art Start grant has been approved. PAC agreed to pay 30% of grant. \$1200 was approved last year but, as grant that was given was larger than expected, PAC will need to pay \$1900 (total grant was \$6000). Ms. Malkin and Ms. Stalgaard to lead Art Start project.
5. Garden Project – PAC agreed to pay \$4500 for Garden Project. PAC has paid \$2250 so far. Will pay remainder \$2250 once project is done.

6. 2015-16 Teacher's Wishlists- Two emails were sent to teachers, requesting that they submit their wishlists for the 2015-16 school year. The only wishlist received was from Mrs. Lazarak. In discussion with Mrs. Parks any further wishlists for 2015-16 will no longer be considered for this school year but have been tabled to 2016-17 school year (Oct 2016 deadline to submit new wishlists for 2016-17).
7. PAC requests that all projects requiring funding from parents or school be submitted with a completed Funding Application form (see attached).

3) Principal's Report (Shelley Parks)

1. Staffing change – Mrs. Young has been appointed Principal at 12 Avenue. Jeff Hutton has been appointed Vice-Principal as of March 29.
2. Overview of student population - School has 904 students. More English than French classes. Total of 37 divisions
3. Looking ahead at September staffing
4. Just finishing up basketball season for Grade 7boys and girls. Track and Field will begin next.
5. Garden Project – two troughs were delivered in Oct. Some garlic and daffodils are blooming. Some teachers taking garden courses from Victory Gardens. Six more troughs expected before March 10. Planting will be done. Victory Gardens will help us maintain the garden in the summer. We are hoping for parent volunteers to help maintain the garden as well.
6. Art Start project – each child in Grade 1-7will make a mosaic.
7. Grade 7 students now have their hoodies.
8. Superintendent visited school last week.
9. Rollers now in classrooms to protect windows.

4) Treasurer's Report (Victor Sihombing)



1. Review of Marlborough PAC Income Statement – 283432.
2. Review of Marlborough PAC Gaming Account
3. Gaming account – field trips, uniform (hoodies), workshops (non-graded), graduation
4. Parent asked what the rules around what qualifies as gaming fund – Victor recommended that they view rules and guidelines online (BC Gaming fund – PAC)
5. Reimbursement Form – revised form
6. PAC Funding Application Form – PAC exec asked that this form be filled out for all requests for funding for PAC
7. Invoices for school year 2015-16 should be submitted by end of June so all invoices will be tallied up.

5) Fundraising Report/ Spring Bookfair

1. Spring Bookfair update- Tentative schedule of April 19-21 OR April 18-20 (depending on volunteers)
2. Credit will be used towards books for kids
3. Leadership opportunity for Grade 6/7

6) New Business

1. Proposal for bench near primary playground on south side (Carolyn Anderson)
 - See proposal from Carolyn and example budget proposal – for summer of 2017
 - Option – extend woodchip area and border to add picnic tables and benches
 - Option – benches between swings and existing playground
 - Option – outdoor classroom

- Option – outdoor fitness equipment
- Option – signage on Nelson
- Option - Enclosed playing fields
- Option – outdoor chess games/ musical instruments
- Carolyn nominated as chair of the Playground Committee

Action Item – Proposal for summer 2017

Action Item – Mrs. Parks to look into gate near track

2. March 3rd Event - Council of Parent Participation Preschool presents Dr. Mandy Chen "Childhood anxiety: What is it and what to do about it?" on Thurs March 3 from 7-9 pm in the East Gym (Jimmy Lowe).
3. Volunteers needed for Teacher's Appreciation Lunch on May 27 (Evangeline Jonasson)
 - Event will take place in Music room
4. AGM on May 27 (Evangeline Jonasson)
 - Breakfast meeting

Meeting adjourned at 8:00pm



Next PAC General Meeting: April 2016 (Date TBD)